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### Tax Preparation Specialists

# Tax Information for Educators

- \_\_\_\_\_ Admissions to Classroom Related Activities (Art Shows, Artist Series, Concerts, Films, Lectures, Performances)
- \_\_\_\_\_ Admissions to School Functions or Student Activities
- \_\_\_\_\_ Attorney Fees – Job and Salary Protection
- \_\_\_\_\_ Bond for Sabbatical Leave
- \_\_\_\_\_ Career Consultants or Career Counseling
- \_\_\_\_\_ Classroom Supplies (Pens and Pencils)
- \_\_\_\_\_ Clerical Services or Public Stenographer, Typing Expense
- \_\_\_\_\_ Clothing, Special Use Items
- \_\_\_\_\_ Clothing, Special Use Items Dry Cleaning or Laundry @ \$1 each
- \_\_\_\_\_ Clothing, Uniforms
- \_\_\_\_\_ Clothing, Uniform Dry Cleaning or Laundry @ \$1 each
- \_\_\_\_\_ Copying Costs
- \_\_\_\_\_ Credential Renewals, Recertification
- \_\_\_\_\_ Dues (Associations, Chapters, Professional Societies or Unions)
- \_\_\_\_\_ Educational Activities
- \_\_\_\_\_ Educational Research
- \_\_\_\_\_ Education - Books
- \_\_\_\_\_ Education (Continuing Education Courses, Professional Development, Clinics, Conventions, Institutes)
- \_\_\_\_\_ Educational Registration Fees
- \_\_\_\_\_ Employment Agency Fees
- \_\_\_\_\_ Equipment Cleaning
- \_\_\_\_\_ Gifts to Staff, etc.

- \_\_\_\_\_ **Malpractice Insurance**
- \_\_\_\_\_ **Office Supplies (Postage, Stationery, Other)**
- \_\_\_\_\_ **Physical Examinations – Required by Employer**
- \_\_\_\_\_ **Printing Costs**
- \_\_\_\_\_ **Professional Equipment and Tools**
- \_\_\_\_\_ **Publications (Magazine Subscriptions, Newspaper Subscriptions, Journals, Professional Publications, Professional Text Books, Publication Journals, Technical Books, Trade Publications)**
- \_\_\_\_\_ **Publishing Expenses**
- \_\_\_\_\_ **Resumes**
- \_\_\_\_\_ **Substitute Teacher Payments**
- \_\_\_\_\_ **Teaching Aids (Equipment, Films, Materials, Slides)**
- \_\_\_\_\_ **Telegrams**
- \_\_\_\_\_ **Telephone Expense (Answering Service, Paging Expense, Pay Phones, Toll Calls)**
- \_\_\_\_\_ **Writing Expenses**
- \_\_\_\_\_ **Professional Library Depreciation (Prior Years)**
- \_\_\_\_\_ **Equipment Depreciation (From Prior Years)**
- \_\_\_\_\_ **Equipment Purchased This Year:**

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**ASSOCIATIONS:**

- \_\_\_\_\_ **National Educators**
- \_\_\_\_\_ **National Education Association**
- \_\_\_\_\_ **National Association of School Administrators**
- \_\_\_\_\_ **Association of Supervision of Curriculum Development**
- \_\_\_\_\_ **American Choral Directors Association**
- \_\_\_\_\_ **Vocational Industrial Clubs of America**
- \_\_\_\_\_ **National Association of School Psychologists**
- \_\_\_\_\_ **International Reading Association**
- \_\_\_\_\_ **International Educators**